



WELLNESS  
AMBITION  
TOGETHERNESS  
CONFIDENCE  
HONESTY

# CHOSEN HILL SCHOOL & SIXTH FORM

Mr M Pauling, Headteacher

Brookfield Road  
Churchdown  
Gloucester  
GL3 2PL  
Registered Office

Dear Parents and Carers

2025-2026

## School Gateway App (School Comms)

At Chosen Hill School, [SchoolComms](#) is our main communication tool. To ensure that you receive our communications, please add the School Comms email address below into your address book to minimise the risk of emails bouncing or being marked as SPAM.

**sc9165412a@schoolcomms.com**

**The text message number is 01452 260164**

The School Gateway App is used for topping up your child's dinner money account, paying and giving consent for trips, paying for revision guides, updating medical information, email addresses, change of address and or mobile telephone number changes. You will also be able to view any curriculum monitoring reports for your child. We also use it as a form of communication for parents and carers.

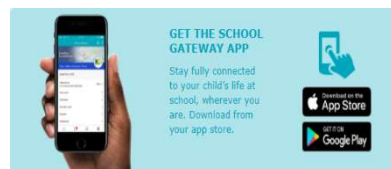
During the month of **August**, your child's details will be added to this system which will enable you to register.

It is imperative for you to be able to use the School Gateway App, that a **unique** email address and mobile number is held on the school data system for each person who holds parental responsibility for your child and who want to have the ability to do the things mentioned above.

## Registering for the School Gateway

Please visit the School Website at the top of the home page on the right-hand side you will see a Quick Links drop down list. Click School Gateway, this will take you directly to the School Gateway to register. Click on New User, it will ask for your email address and mobile phone number. **This must match what we have on our school system for your child.** Once you have input these details it will send a pin to your mobile phone.

Download the School Comms App to your phone and when you click on the icon it will ask you for your email address and PIN. Input these details and you will be able to see what is available for you to purchase for your child or top up their dinner money account. You will be able to see any text messages sent by the school and be able to reply to them.



Should you experience any difficulties please contact Student Services on 01452 713488 x301.

*D. Wardlaw*

**Mrs D Wardlaw**

**Business Manager**

**TEL | 01452 713488**    **EMAIL | [office@chosen-hill.gloucs.sch.uk](mailto:office@chosen-hill.gloucs.sch.uk)**    **WEBSITE | [chosenhillschool.co.uk](http://chosenhillschool.co.uk)**

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