**Chosen Hill School**

**Dogs in school risk assessment**

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| Assessment conducted by: Beth Staite | Job title: Curriculum & Culture Lead of Hub | Covered by this assessment: All staff, pupils and visitors |
| Date of assessment: March 2023 | Review interval: Annually | Date of next review: SEPTEMBER 2023 |

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| **Related documents:** Health and Safety Policy |

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| **Co-ordinator**: Mrs Beth Staite |

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| **Location of base:** The Hub – Main room  | **Location of toileting:** Grass area at back of the hub & G-block | **Location of exercise:** Lower end of the field by the hub. |
| **Registered Veterinary Practice:**Wood Veterinary Group125 Bristol Road,Quedgeley, GloucesterGL2 4NB | **Costs**: All vet bills, vaccinations and food costs to be covered by owner.Mrs Beth Staite | **Activities involved:** Behaviour support, working with 1:1 students and small groups, supporting students with mental health/anxiety concerns to enter school. |
| **Hygiene:** a comprehensive kit bag containing poo bags/ plastic bags, kitchen roll, antibacterial spray, rubber gloves |

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| **Risk rating** | **Likelihood of occurrence** |
| **Probable** | **Possible** | **Remote** |
| **Likely impact** | **Major**Causes major physical injury, harm or ill-health. | High (H) | High | Medium (M) |
| **Severe**Causes physical injury or illness requiring first aid. | High | Medium | Low (L) |
| **Minor**Causes physical or emotional discomfort. | Medium | Low | Low |

| Issue | Risk rating prior to actionH/M/L | Recommended controls | In place?Yes/No | Recommended further actions to be taken to reduce risks | By whom | Deadline | Risk rating following actionH/M/L |
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| Health – diseases and parasites | H | * The dog has a designated handler who is in charge of feeding and caring for the dog while on school premises, ensuring there is a supply of fresh water available.
* The handler is responsible for permitting people to touch the dog.
* The dog is permitted in highlighted areas only (Outside areas, reception & the Hub building). The areas are kept clean and secure for the wellbeing of the animal, pupils, staff and visitors.
* The dog is given no opportunity to come into contact with wild rodents on or off the school premises.
* The dog is fully inoculated.
 | Y | * The dog will go to the vet for a regular check-up, to identify whether the dog has any transmittable diseases.
* The dog will be wormed, vaccinated and kept free of fleas, ticks etc
* On hot days, the handler will ensure there is appropriate provision in place to keep the dog cool, and ensure the dog avoids too much activity during the hottest part of the day.
 | BST | September 2023 | M |
| Hygiene | H | * The dog is suitably toilet trained.
* The designated area for the dog to defecate, (public grounds where students are not permitted during social times), is situated away from pupils and staff.
* All faeces are immediately picked up by the handler, using a waste bag, and disposed of responsibly and hygienically
* The handler immediately washes their hands with sufficient soap and water after picking up faeces.
* Any soiled dog bedding is immediately disposed of in sealed clinical waste bags, and into the clinical waste bin. The bins are emptied regularly.
* The handler takes the dog’s bedding home regularly to wash it.
* Any pupils/staff/visitors who touch the dog are advised to wash their hands afterwards, and sufficient hand washing provision is provided throughout the school.
* Anyone touching the dog, who has an exposed wound, must have the wound suitably covered.
 | Y | * If the dog is ill with an infection or disease, it will not return to the school until it has recovered.
* Hand sanitiser is provided for anyone who touches the dog.
* A kit bag will be carried by the handler/ member of staff walking the dog
* The dog is not permitted into the canteen area of the school (lower school canteen room).
 | BSTAndSite team | September 2023 and ongoing  | M |
| Bites and scratches | **L** | * The dog has been trained well, and is used to coming into close contact with people. The dog has also achieved his kennel club good citizen award. (certificate can be seen)
* Pupils/staff/visitors around the dog are closely supervised by the handler.
* Pupils/staff/visitors are advised not to put their face close to the dog.
* The dog is prohibited from roaming freely around the school without the supervision of the handler.
 | **Y** | * Pupils/staff/visitors are only permitted to stroke the dog during allocated time-slots.
* The dog is provided with a place it can go to get away from people.
* The dog has been chosen for its sociable and good nature.
* No unsupervised contact with the pupils, staff or visitors
* The dog should be closely supervised and kept under control when out of its base
* All students, staff and visitors made aware of the procedures and etiquette on meeting and handling the dog, which will always be under supervision, to ensure any risk is minimised.
* First aid kit nearby
 | BST | September 2023 and ongoing | **L** |
| Minor injuries related to dog housing and equipment | L | * All dog bedding/housing is regularly checked for defects.
* All dog equipment is stored safely when not in use (storage within the hub ).
* The dog’s food and water bowls are kept out of the path of people to avoid any trips.
* Any spillages from the dog’s bowl are wiped up immediately.
 | Y | * All dog bedding/housing is replaced annually and cleaned regularly
 | BST | September 2023 and ongoing | L |
| Allergies | M | * Pupils and staff known to have allergies to animals have restricted access to the dog.
* All pupils and staff are advised not to touch their face after touching the dog.
* All pupils/staff/visitors are advised to wash their hands thoroughly after touching the dog.
 | Y | * All parents informed and requested to alert BST to any allergies
* Dog to be kept clean and groomed
* Door gates can be put up if needed
* Signs up to warn of dog presence and any expected procedures
* Areas to be kept well ventilated
* Dog bedding and equipment washed and kept to a high standard
* Regular vacuuming and cleaning of office
* Hand cleansing facilities located near office
* Notices up to advise where the dog may be encountered so can be avoided, if necessary
 | BST | September 2023 and ongoing | L |
| Phobias | M | * Pupils and staff known to have a phobia of dogs are given restricted access to the dog.
* The dog is prohibited from roaming freely around the school without the supervision of the handler.
 | Y | * During busy times, such as breaks and time between lessons when lots of pupils and staff will be coming past the dog, the dog will be kept in a safe and secure area away from the commotion.
* Only to be off lead when in the hub & supervised by staff or when in the tennis court area with the gates closed, supervising staff & intervention students – not during any PE lessons. Must be on the lead in all other areas of the school.
 | BST | September 2023 and ongoing | L |
| Fire Drill | M | * When moving to evacuate the dog will be always with a member of staff
 | Y | * A clear evacuation exit will be available for the dog and will not left in the locked room in the building.
* The dog will be supervised at all times.
 | BST | September 2023 and ongoing | L |