



Chosen Hill School Full Governing Body Terms of Reference

Purpose of the Committee

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Membership

The number of Governors shall be not less than three but (unless otherwise determined by ordinary resolution) shall not be subject to any maximum.

Subject to Articles 47-49 and 64, the Academy Trust shall have the following Governors:

- up to 9 Governors, appointed under Article 50; and
- a maximum of 7 elected Parent Governors appointed under Articles 53-58; and
- up to 3 Staff Governors, comprising up to 2 teacher(s) and up to 1 support staff, subject to Article 50A;
- the Principal;
- any Additional Governors, if appointed under Article 62, 62A or 68A; and
- The Academy Trust may also have any Co-opted Governor appointed under Article 59.

Term of Office

The term of office for any Governor shall be 4 years, save that this time limit shall not apply to the Principal. Subject to remaining eligible to be a particular type of Governor, any Governor may be re-appointed or re-elected.

Specific responsibilities

- To agree constitutional matters
- To recruit new members as vacancies arise and to appoint new governors where appropriate
- To hold at least three Governing Body meetings a year or a meeting of the temporary governing body as many times as required
- To appoint or remove the Chair and Vice Chair
- To appoint or remove a Clerk to the Governing Body
- To establish the committees of the Governing Body and their terms of reference
- To appoint or remove a Clerk to each committee
- To suspend a governor
- To appoint or remove community or sponsor governors
- To set up a Register of Governors' Business Interests
- To approve and set up a Governors Expense Scheme
- To regulate the Governing Body procedures (where not set out in law)
- To decide which functions of the Governing Body will be delegated to committees, groups and individuals
- To review the delegation arrangements annually
- To appoint the Board Pay Panel to provide independent oversight, guidance, and recommendations on matters relating to the remuneration of the Board of Directors and senior executives.
- To approve the appointment of the Principal on the recommendation of the selection panel
- To approve the dismissal of the Principal
- To approve the suspension of the Principal
- To end the suspension of the Principal
- To approve the appointment of the Vice-Principal on the recommendation of the selection panel
- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary
- To approve the first formal budget plan of the financial year
- To establish mandatory policies
- To set and publish targets for pupil achievement

- To set the times of school sessions and the dates of school terms and holidays
- To consult annually before setting an Admission's Policy

Timetable

To meet at least three times per year and otherwise as required.

Quorum

Three Governors or where greater, one third of Governors (rounded up to a whole number) of the total number of Governors holding office at the date of a meeting.

Where there is a vote for -

- Appointing a parent Governor,
- Any vote on the removal of a Governor,
- Any vote on the removal of the Chair of Governors

the quorum shall be any two-thirds (rounded up to a whole number) of the persons who are at the time Governors entitled to vote on these matters.